

Applying for student finance

New EU students:

How to apply:

New EU students cannot apply online. Please use the form finder to get the forms you need and fill in section 4 (about your course and university or college) according to the guidance.

Step 1: Click on the following link to download your relevant student finance form

<https://www.gov.uk/student-finance-forms>

Step 2: Download your “Application for Student Finance 2018/19 for EU Students” form and complete the application form carefully.

Step 3: During your application you will be asked to send evidence to prove your identity/nationality. You can either:

- Send in an **original document** such as your **passport** or **National ID** card **OR**
- Send in **certified copies** of your **passport** or **National ID** by completing a **Certifier Checklist**. (A certified copy is a photocopy of an original document which must have been stamped, signed and dated as being a true copy of the original by a person of good standing in the community such as a minister of religion, doctor, lawyer or teacher/lecturer. The person certifying the copy must not be a relative and must provide their name, job title and work address.

Important note: Your application will be processed far quicker and much more efficiently if you send in your original documents rather than completing a certifier checklist and sending in certified copies. Many complications occur when sending in certified copies that delay applications and payments.

Step 4: When you fill out section 4 of your application, please insert the following details:

A) University or college details

University or college name and address: ‘Anglia Ruskin University, East Road, Cambridge, CB1 1PT’

UCAS personal identification number: leave blank

UCAS university or college code: ‘A60’

UCAS campus code (if applicable): leave blank

B) Course details

Course name: (refer to your CRIC offer letter for your exact course name – e.g. ‘BSc (Hons) Tourism Management Extended - CRIC’)

If you are following a combined studies or modular course, please list all subjects being studied: (Leave this section blank)

UCAS course code: Please enter your degree title into the search box on www.anglia.ac.uk. The UCAS code of your course can be found on the right side of the page.

Qualification you expect to gain: Put the same answer as ‘course name’ but do not add the ‘extended-CRIC’ or ‘CRIC’.

Course start date: refer to CRIC offer letter



Course end date (final year of study): refer to CRIC offer letter

Full course length (years): refer to CRIC offer letter

Year of course in 2018/19: refer to CRIC offer letter

Full tuition fee amount for the academic year 2018/19: refer to CRIC offer letter

If the course is franchised to another university or college, give their address below: leave blank

C) Course type (please tick one box)

Tick 'Full-time undergraduate'

D) Term details

Tick 'University or College' for all three terms.

You can now leave the rest of Section 4 blank and move onto Section 5.

Step 5) Take your time to complete your application. Read each step throughouly to ensure that you complete your application correctly the first time. By taking your time to apply for student finance carefully, you will reduce the risk of receiving late tuition fee and maintenance payments.

Step 6) Usually, **within 6 weeks of applying** you will get a letter in the post confirming how much you'll receive from Student Finance it is called an '**Entitlement Letter**'. **Please bring your entitlement letter with you when you come to enrol with us at Cambridge Ruskin International College.**

Continuing EU students

You are classed as a 'continuing student' if you received funding from student finance last year.

You will be sent the application form for **Student Finance academic year 2018/19** in the post. In order to receive this form sooner and process your Student Finance application faster, **you can download the form yourself by clicking on the following link:**

http://media.slc.co.uk/sfe/1819/eu/eu_eupr1a_form_1819_o.pdf

You must complete this form and send it back to Student Finance at the following address:

Student Finance Services
Student Loans Company
PO Box 89
Darlington
County Durham
England
United Kingdom
DL1 9AZ

Important note: When you fill out section 2 of your application, please insert the following details:

University or college: 'Anglia Ruskin University, East Road, Cambridge, CB1 1PT'

Course: (refer to your CRIC offer letter for your exact course name)

Campus: 'Cambridge Ruskin International College'

When to apply:

Apply now for the 2018 to 2019 academic year. By applying now you will receive your tuition fee loan and Books Plus at the beginning of the 2018/19 academic year and avoid delays, as Student Finance applications can take months to process.



Important Information:

- As soon as you receive your Student Finance Entitlement letter, detailing the breakdown of payments to the university, bring this into the CRIC office.
- Most of your correspondence with Student Finance England will be through your online account. Whilst you will be sent hard copies of documents to your home address, these documents will also be sent to your online account. Therefore it is of vital importance to remember your **Customer Reference Number and login details** that you are given when you begin your application.
- When you need to call Student Finance England, they will always ask you for your **Customer Reference Number, Password and Secret Answer**. It is necessary to have these pieces of information available to you at all times when dealing with Student Finance.

If you have any queries about your Student Finance application please email us for help on:

Support@cric.anglia.ac.uk