



# New International Students Enrolment Guide

Registration is from 21-25 January.

## What to do before your registration appointment



**1. Accept your offer-** see Accept Your Offer guide



**2. Fees** Fully pay your semester's tuition fees. If you have chosen NavInsure ([www.cric.navitas.com/navinsure](http://www.cric.navitas.com/navinsure)) and/or CRIC accommodation, please ensure those fees are also paid. email [registration@cric.anglia.ac.uk](mailto:registration@cric.anglia.ac.uk) if you have questions.



**3. Book your registration day appointment**

You will be emailed a link to book your registration day appointment.  
Go to the appointment with your original documents\*



**4. Prepare your student card with E-vision**

You will be sent an email with your login details to complete online registration and upload your photo for your student card on e-vision.

## Your registration appointment day

Your registration can take 3 - 4 hours as you will need to complete the following steps:

### 1. Original Documents



You must bring:

- **Passport**
- **Visa Entry Vignette** (in your passport)
- **UK VISA Immigration Letter** or **BRP** (Biometric Residence Permit) card
- **Proof of UK term time address** - Your accommodation contract, a utility bill or a bank statement with your full name on it issued within the last three months. Alternatively, if you are living with family or a friend you need to provide a letter from the person you are living with confirming your full name and how long you are staying with them, as well as their proof of address in the UK.
- **Police registration certificate** - if applicable



**2. Finance Checks**

**3. eVision Registration checks**



**4. Collect your student card**



**Timetable released during registration week**

48 hours after you have fully completed Original Document checks and Finance checks, your timetable will be released on Axis.

See our helpful 'How to access your timetable' guide

**IF YOU HAVE ANY QUESTIONS CONTACT:**

Registration question: [registration@cric.anglia.ac.uk](mailto:registration@cric.anglia.ac.uk)

Academic question: [academic@cric.anglia.ac.uk](mailto:academic@cric.anglia.ac.uk)